

## KoG Property Committee Meeting Minutes

And Task List Updates June 15, 2024

Committee Meeting Attendees: Harold Nesbett, Jack & Becky Newberry, Wayne Bradburn, Dean Falk

Work Day Attendees: Harold Nesbett, Jack & Becky Newberry, Wayne Bradburn, Dean Falk, Joel Tompkins, Lisa Kenyon, Doneta Stephensen, Lynda Cambron, Tim Weaver (Becky's grandson)

### Items Completed:

1. Flushed Drain outside All-Gender Restroom and were able to fix a clog in the drain.
2. Wayne provided some training to Becky on how the sprinkler system is programmed.
3. Wayne agreed that thermostat settings could be modified for summer with no Sunday School.
4. Harold replaced three door stops, one at south door entrance, one at east door entrance, one at exit to Columbarium Garden and added new rubber tip to at least one more.
5. Doneta and Lisa and Joel worked on weeding the east parking lot islands and the south parking area fence line.
6. Wayne repaired some snags found in the church carpet.
7. Ustick Water Tank Project Status: **COMPLETED.**
8. Wayne checked the roof and the gutters for debris.
9. Jack cleared debris build up around vault opening east of property shed.
10. Jack and Tim worked on trimming dead branches out of various trees on the property, using a pole saw.
11. 30 chairs donated by Leslie Garrett from Opera Idaho – transported by Jack Newberry to KoG Fellowship Hall (6/11). Becky washed them and then used them to replace metal chairs around the tables.
12. Doneta arranged for a Saturday task of clearing/leveling the middle back island in east parking lot in preparation for moving a picnic table to that location for Community Garden growers.

### Items Still Pending:

13. Clean exhaust fan in men's restroom across from the conference room and document water stain on light fixture above the stall; replace ballast first light inside room entrance.
14. Bugs in Light Fixtures – near East Hallway Exit and in Conference Room – back burner project
15. Repair of door mechanism at east exit of south hallway (AA and DfG area) Jack proposes drilling out the screw holes and installing bolts with self-tightening nuts to cap the bolts on the exterior of the door – back burner project
16. Next inspection visit by **Crane Alarm** is scheduled for Wednesday, **July 3**, 10:30 am – 3:30 pm.
17. Leak in Sanctuary ceiling, the source has been sealed using the Gaco patch for TPO. Before repainting, stain must be treated with vinegar or Kilz. Because of the location and height, this repainting needs to be contracted out professionally. Check to see whether stain has stopped growing and roofing fix has been effective. Took another image of that stain for the Google Drive documentation.

18. Nicki Tompkins requests a general dusting of the sanctuary for cobwebs – this should include ceiling fans. We might be able to add this to the ceiling repainting when there is either a manlift or scaffolding in place already – back burner project
19. Wayne is reporting concern about RTU that supports the office area; next regular maintenance by **ACCO** isn't due until July. We have put a watch on this system.
20. Monthly Check interior lights:
21. Monthly Check exterior lights:
22. Waiting for opportunity to engage an electrician for assistance (when automated north door installation is planned): One light out at south entrance door, one light out at the north entrance door; the two decorative square light fixtures at north entrance
23. TruGreen for 2024 lawn applications: **traditionally just 2 applications per year: fertilization and weed control application scheduled for May 3 (completed) and June 7.**
24. Delime the dish sanitizer in the kitchen *quarterly* (next due **July 2024**)
25. Check for trash and weeds growing inside wooden enclosure for transformer in front yard.
26. Check for debris build up around vault opening east of property shed.
27. Check cigarette ash container for time to empty.
28. Landscape related: Spring 2024 – Mr Mudd Vuba Stone. The north side sidewalk cracks and downspout drainage. Joel Tompkins has accepted this project for getting bids.
29. Maintenance for mowers, trimmers needed?
30. Lawn Mowing Schedule: 2024 mowing season will be done by Idaho Premier Lawn & Landscape (\$125/visit) Luis <https://g.co/kgs/vsVp8g4> see this link for reviews from satisfied customers.
31. Irrigation Update –Working with GEM Pump Company (Mike Russell 208-866-4784) for a new cover for this pump after car was high-centered over that island on 4/1/2024

Workday Lunch served – we are thankful for Lynda's work and for the donations of food or funds from congregation members!

Google Drive Link for other Property Committee images:

<https://drive.google.com/drive/folders/1jH9vNVFA - 3ruC-AgD4PMmfka1NTy0H>