

KoG Property Committee Meeting, Thursday, August 8, 2024

Task List Update Saturday, August 10, 2024

Committee Meeting Attendees: Jack Newberry, Becky Newberry, Wayne Bradburn, Dean Falk

Saturday Workday Attendees: Jack Newberry, Becky Newberry, Wayne Bradburn, Dean Falk, Doneta Stephensen, Tim Michael Weaver, Lisa, Kenyon, Lynda Cambron

1. Door to church office from North Entrance – closer adjusted to keep door from slamming shut.
2. Wayne brought in his personal carpet shampooer to clean the sanctuary carpet where communion is served.
3. Requests from Doneta that were completed: (1) remove one mock orange shrub that is not thriving; (2) transport some debris raked up on the west lawn to the dumpster; (3) more mulch needs to be hauled to various locations; (4) weeds in the white rocks by the Columbarium need to be sprayed.
4. Top of irrigation pump (damaged on 4/1/2024) replaced on 8/2/2024 by Gem Pump.
5. Discussed Thermostat Programming Needs and how best to manage – definitely believe that careful programming for use is key to keeping utility bills in-check. Going to use the security feature of locking the keypad to prevent misuse of thermostats.
6. Six-month safety inspection visit by **Crane Alarm** COMPLETED on Wednesday, **July 3**.
7. ACCO service call replaced pressure switch on RTU that cools the sanctuary on Monday, 8/5/2024. Semi-Annual Maintenance for all RTU's occurred Tues-Wed, 8/6-7/2024.

Routine Tasks:

8. Flush Drain outside All-Gender Restroom.
9. General weeding of flower beds and fence lines as needed.
10. Check interior lights: one light in DfG hallway, several canned lights in Narthex
11. Check exterior lights:
12. Delimed the dish sanitizer in the kitchen *quarterly* (next due **November** 2024)
13. Checked roof and gutters – clear of pine needles/debris/standing water
14. Checked for trash and weeds growing inside wooden enclosure for transformer in front yard.
15. Checked for debris build up around vault opening east of property shed.
16. Checked cigarette ash container for time to empty.
17. Lawn Mowing Schedule: 2024 mowing season will be done by Idaho Premier Lawn & Landscape (\$125/visit) Luis <https://g.co/kgs/vsVp8g4> see this link for reviews from satisfied customers.

Pending Tasks:

18. Repair of door mechanism at east exit of south hallway (AA and DfG area) Jack proposes drilling out the screw holes and installing bolts with self-tightening nuts to cap the bolts on the exterior of the door - **Pending**
19. Landscape related: **postponed now until Spring 2025** – Mr Mudd Vuba Stone. The north side sidewalk cracks and downspout drainage. Joel Tompkins has accepted this project for getting bids - **Pending**

20. Leak in Sanctuary ceiling, the source has been sealed using the Gaco patch for TPO. Before repainting, stain must be treated with vinegar or Kilz. Because of the location and height, this repainting needs to be contracted out professionally - **Pending**
21. General dusting of the sanctuary for cobwebs – this should include ceiling fans. We might be able to add this to the ceiling repainting when there is either a manlift or scaffolding in place already - **Pending**
22. Waiting for opportunity to engage an electrician for assistance (when automated north door installation is planned): One light out at south entrance door, one light out at the north entrance door; the two decorative square light fixtures at north entrance - **Pending**
23. Maintenance for mowers, trimmers needed at least making sure they are in running condition?

Workday Lunch planned

Google Drive Link for other Property Committee images:

<https://drive.google.com/drive/folders/1jH9vNVFA - 3ruC-AgD4PMmfka1NTy0H>