

KoG Property Committee Meeting

And Task List

October 12, 2024

Attendees at Committee Meeting: Jack & Becky Newberry, Harold Nesbett, Joel Tompkins, Dean Falk, Wayne Bradburn

Attendees at Saturday Work Day: Jack & Becky Newberry, Harold Nesbett, Joel Tompkins, Dean Falk, Wayne Bradburn, Doneta Stephensen, Lynda Cambron; guests: Tim Weaver and his son Tim, Lisa Kenyon, Ron Eide

1. Columbarium Garden outside lighting, several bulb types need attention: we were able to purchase the correct candelabra bulbs from Home Depot and eight bulbs were replaced plus one outdoor flood light that was burned out.
 - a. Discussed Sacristy Toilet – latest email from Wayne. We brainstormed options and decided to pursue the idea from Wayne to move the AA group to the Forum and those restrooms instead and have AARP use the Bethlehem room for their program. In discussion with Rebecca who is contacting those affected by this proposed change in building use, including our custodian, Charlene Etoka.
2. Sanctuary west wall accent light – **one bulb replaced! More spares received and in storage**
3. Emmaus Sunday School Room door stopper needs new rubber tip – **Harold took care of this repair.**
4. Outside Cross illumination – lightbulb on Maple Grove side, **checked and is NOT burned out.**
5. Men’s restroom off narthex, south-most sink has low water pressure – **Harold replaced the screen in the faucet to restore water pressure.**
6. Continued cleanup of parking lot for winter – **we plan to organize an ad hoc group to do additional leaf cleanup in November after leaves have fallen from the trees – November 16 or 23.**
7. **Final stump removal from dead evergreen tree, SE lawn area; excavator rental arranged through Jack for Saturday morning, October 12, and both stumps onsite have been taken to the Ada County Landfill.**
8. Bugs in Light Fixtures – Joel took care of cleaning at various locations in the building.

Routine Tasks:

9. Flush Drain outside All-Gender Restroom – **completed by Dean**
10. Audit Timer for Columbarium Lighting after dark – **Becky completed 10/8/2024**
11. Check sanctuary carpet where communion is served – quarterly (last cleaning August 10, 2024)
12. Check sanctuary carpet far left – **coffee spill from Sunday 9/29, Wayne worked hard to remove the stains**
13. General weeding of flower beds and fence lines as needed – **trimmed back the iris for the winter**
14. Check interior lights:
15. Check exterior lights: KoG member, Ron Eide, is a retired electrician, **Wayne invited him to help us trouble-shoot some of our exterior fixtures – north and south outside entrance lighting. The**

results of their initial investigation are to first determine the issue with the column lights at the north entrance. Wayne will install new ballast(s) and new bulb(s). Next steps will be determined based on the outcome of this work.

16. Delime the dish sanitizer in the kitchen *quarterly* (next due **November** 2024)
17. Check roof and gutters – clear of pine needles/debris/standing water
18. Check for trash and weeds growing inside wooden enclosure for transformer in front yard.
19. Check for debris build up around vault opening east of property shed.
20. Check cigarette ash container for time to empty.
21. Maintenance for mowers, trimmers needed at least making sure they are in running condition?
22. Lawn Mowing Schedule: 2024 mowing season will be done by Idaho Premier Lawn & Landscape (\$125/visit) Luis <https://g.co/kgs/vsVp8g4> see this link for reviews from satisfied customers.

Pending Tasks:

23. Repair of door mechanism at east exit of south hallway (AA and DfG area) Jack proposes drilling out the screw holes and installing bolts with self-tightening nuts to cap the bolts on the exterior of the door - **Pending**
24. Landscape related: **postponed now until Spring 2025** – Mr Mudd Vuba Stone. The north side sidewalk cracks and downspout drainage. Joel Tompkins has accepted this project for getting bids - **Pending**
25. Leak in Sanctuary ceiling, the source has been sealed using the Gaco patch for TPO. Before repainting, stain must be treated with vinegar or Kilz. Because of the location and height, this repainting needs to be contracted out professionally - **Pending**
26. General dusting of the sanctuary for cobwebs – this should include ceiling fans. We might be able to add this to the ceiling repainting when there is either a manlift or scaffolding in place already - **Pending**
27. Waiting for opportunity to engage an electrician for assistance (when automated north door installation is planned): One light out at south entrance door, one light out at the north entrance door; the two decorative square light fixtures at north entrance – **Pending Related to entry #16.**

Workday Lunch served by Lynda

Last organized workday of the season – we will resume Saturday workdays in March or April 2025.

Google Drive Link for other Property Committee images:

https://drive.google.com/drive/folders/1jH9vNVFA_-_3ruC-AgD4PMmfka1NTy0H